



12 June 2023

New Drop-Off and Pick-Up Zone

The following procedures are primarily for the safety of all members of our school community.

Temporary Traffic Management while the build is underway.

1. Parents and guardians are encouraged not to park on the Parish side of John Street to avoid congestion in the mornings and afternoons.
2. For drop-off in the mornings, please use the Stop, Kiss and Go Parking Bays directly in front of the Father Ellis Hall on John Street which are provided for safe disembarking from your vehicle.
3. At the end of the school day all children will transition to our school hall for dismissal.
4. Bus students will be escorted to either Church Street or Oliver Street for collection (if they are transitioning to Oliver Street, they will be supervised by school staff)
5. Students will be seated in the hall or adjacent undercover walkway and wait for names to be called over the loudspeaker.
6. School staff on John Street drop off/pick up will wear high vis to assist the movement from the hall to car collection-ideally one staff will spot the student names and the other staff member transition students from the hall/walkway to pick up zone.
7. Approximately 3 parking bays are for collection- this will be managed by school staff on loudspeaker e.g., Bay 1- Family A, Bay 2 -Family B, Bay 3 - Family C. Please remember the following when picking up your child/ren:
 - a) Surname banners must be clearly displayed on the passenger side visor (please email the school if you need a replacement or a new one).
 - b) Please make sure to stay in line - please don't jump the queue or pull out of line if you have picked up your child/ren before the car(s) in front of you.
 - c) Wait for your child/ren, please don't leave your car. If you do need to park your car, please do so on the far side of John Street.
 - d) Ensure you check your blind spots for oncoming traffic from John and Frank Streets.
8. After collection, cars are to continue to the cul-de-sac in Frank Street for a safe U-turn away from students.
9. School staff may give reminders regarding the U-turn area but will not be directing traffic.
10. Students are NOT to cross John Street unless supervised by a parent or guardian.
11. Parents and guardians are encouraged not to queue in John Street before 2.40pm.
12. Parents and guardians are encouraged to adhere to all road rules.

Thank you for your understanding and ongoing commitment to health and safety at All Saints'.